



NAPM –Idaho Southwest And ISM Idaho



64th Annual Pacific Northwest Purchasing Conference

November 1, 2 & 3, 2007

Exhibitor Invitation

The two purchasing management associations of Idaho, NAPM-Idaho Southwest (Treasure Valley) and ISM Idaho (Eastern Idaho) are co-hosting the 64th Annual **Pacific Northwest Purchasing Conference**, a regional conference of supply management professionals from the states of Alaska, Idaho, Oregon and Washington.

We are excited to invite you to participate as an exhibitor in the 2007 Conference, which will be held November 1 – 3 at the Boise State University Student Union Building. The Conference will bring together buyers, purchasing agents, purchasing managers, supply management executives, engineers, educators and business owners. Included in the Conference will be technical sessions, general sessions with distinguished speakers and industry related exhibits.

Participation in the Conference offers you and your firm exposure to a well-defined target audience to promote your products and services and to be recognized as an important partner in regional Northwest business. The cost of a 6' X 8' exhibit booth is \$250 and will include a half-page ad in the conference program and two tickets to the Reception, Breakfast, Luncheon and Dinner for November 1 & 2.

We encourage traffic to your exhibit booth by holding several drawings for attendees who submit an “Exhibitor Passport” which must be stamped by exhibitors. Further the exhibit area will be in the Hatch Ballroom where breakfast, lunch and dinner will be served.

Friday Luncheon 12pm -1:00 pm

Keynote speaker: Norbert Ore, C.P.M. Strategic Sourcing Group, Georgia-Pacific LLC

Norbert is also ISM’s Manufacturing Sourcing Committee Chair and will be presenting the latest “Business and Economic” forecast for the coming year.



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Conference Schedule

Thursday, November 1st

3:00 p.m. – 6:00 p.m. Exhibitor Set-up
6:00 p.m. – 8:00 p.m. Attendee and Exhibitor Reception

Friday, November 2nd

7:00 – 8:00 a.m. Breakfast General Session
8:00 – 12:00 pm Core Class-Negotiations
8:00 – 9:15 a.m. Break Out Sessions
9:15 – 10:00 a.m. Exhibitor Break
10:00 – 11:15 a.m. Break Out Sessions
11:15 – 12:00 a.m. Exhibitor Break

12:00 – 1:00 Luncheon General Session – Norbert Orb – Business/Economic Forecast

1:00 – 1:30 p.m. Exhibitor Break
1:30 – 5:30 p.m. Core Class –Legal for Contracting, liquidated damages, indemnity etc.
1:30 – 2:45 p.m. Break Out Sessions
2:45 – 3:30 p.m. Exhibitor Break
3:30 – 4:45 p.m. Break Out Sessions
4:45 – 5:45 p.m. Exhibitor Break

6:00 – 8:00 p.m. Banquet –Key Note Speaker
8:00pm Exhibitor Breakdown

Saturday, November 3

7:00 – 8:00 a.m. Breakfast General Session
8:00 – 12:00 a.m. Core Classes – (1) Project Management (2) Resources – Web Safari
8:00 – 9:15 a.m. Break Out Sessions
9:15 – 10:30 a.m. Break
10:30 – 11:45 a.m. Break Out Sessions
12:00 – 1:00 p.m. Luncheon Wrap up Session

Exhibitor Information for “The Pacific North West Purchasing Conference”

What You Need to Know

Exhibit Booth

Regular Sponsor: One booth space - \$250. This fee includes the following:

Major Sponsor: One booth space - \$2000. This fee includes the following:

Booth: 6’ x 8’ draped, divided booth space; 6’ x 30” skirted table; two chairs; access to a 110v power outlet by request. **Note:** BSU is wireless.

Advertising: Regular Sponsor: ½ page ad - Major Sponsor: 1-full page ad
All advertising information must be received electronically by October 1st.

Insurance: Exhibitors are required to provide a copy of commercial liability insurance with the registration form. **Insurance: CSL of \$1,000,000.00 minimum.**

Meals: Each exhibitor will receive two tickets for the reception, breakfast, luncheon and dinner. Additional tickets may be purchased, see registration form for details.

Exhibitor Setup: Set-up can occur after 2:00pm on November 1, 2007. Tear-down can occur after 8:00pm on November 2nd but must occur before 3:00pm on November 3, 2007.

Shipping & Handling: Exhibit materials may be shipped prior to the conference. The shipping address is:

Purchasing Conference
Your Name
Boise State University
Student Union Building – Hatch Ballroom
1910 University Drive
Boise, Idaho 83725

Exhibitor Passport & Door Prizes

To encourage exhibit viewing door prize drawings will be conducted for those attendees who submit an Exhibitor Passport that has been stamped by the exhibitors. The drawings will be held during the Friday evening Banquet.

Hotel Accommodations

Hotel accommodations are available at a **special rate of \$65** (single/double) at the Courtyard by Marriott located within walking distance of Boise State University. The hotel provides pick-up and delivery service from and to the Boise Airport. The room block is available until October 16, 2007. Identify yourself as attending the NAPM-ISW “Pacific Northwest Purchasing Conference.”

Courtyard by Marriott
222 S. Broadway
Boise, Idaho 83706
208-345-2002

If you have any questions or special needs please call: Nancy Schwend, Boise State University, 208-426-3363
Or email to nschwend@boisestate.edu



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&
ISM Idaho**
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Exhibitor Registration Form

Name: _____

Title _____ Company Name: _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____ Electric outlet needed Yes No

Name badges needed:

Name _____ Title _____

Name _____ Title _____

Two Meals are included in your registration, please check those that you plan to attend		
Thursday Reception _____	Friday Breakfast _____ Friday Lunch _____ Friday Banquet _____	Saturday Breakfast _____
Guest Meals (indicate the number of extra meal tickets needed for your guest)		
Thur Reception _____ \$20.00	Fri Breakfast _____ \$15.00 Fri Lunch _____ \$15.00 Fri Banquet _____ \$22.50	Sat Breakfast _____ \$15.00

By check: Enclosed is a company or organization check # _____	By Credit Card: Visa __ MC__ AMX__ Card # _____ Exp _____ Amount to Charge \$ _____	Registration Major Sponsor \$2000.00	Totals \$
Amount of check: _____	Cardholder Name _____ Signature : _____ Phone: _____	Regular Sponsor \$250.00 Additional Guest Meals total Total Amount Enclosed	\$ \$ \$

Mail checks to: "Purchasing Conference" NAPM-ISW PO Box 7972 Boise, Idaho 83707

To register on-line go to: www.napm-isw.org.

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